

FY 2003 USAID Annual Report Guidance

Environmental Compliance. One-half to one page. This section will not be posted to the external website. It is required of all operating units (ADS 204.5.3) and is composed of:

- i A list containing activities or sets of activities that might need a new or amended Initial Environmental Examinations (IEE) or Environmental Assessments (EA) in the coming year, and a timeframe for approval (see 22 CFR 216). If none are anticipated, please so state. The purpose of this requirement is to ensure this work is budgeted for by the operating unit and integrated into the OU's work as well as the Bureau Environmental Officer's work thereby avoiding problems or delays since funds cannot be obligated without an approved Categorical Exclusion (CE), Initial Environmental Examination or, if required, an approved Environmental Assessment. Preparation, review and processing times need to be incorporated into planning. As a reminder, Regulation 216 requires amended IEEs, CEs or EAs for substantive activity amendments or extensions, and/or when ongoing programs are revised to incorporate a significant change in scope or nature.

- ii A brief statement of whether ongoing Strategic Objectives and related activities are in compliance with their approved Initial Environmental Examinations, Categorical Exclusions, or Environmental Assessments (when done). For activities not in compliance, the OU shall indicate what corrective actions it will take and by when to bring the SO into compliance as soon as possible. The purpose of this requirement is to provide an annual check of whether the OU and its SO teams are meeting the legal requirements of compliance. Indicating whether an SO is in compliance should not be taken lightly and each SO team is accountable for the statement concerning their SO. SO teams are responsible for managing their SOs and related activities to keep them in compliance with Reg. 216 throughout implementation.