

Agenda & Table of Contents

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Environmental Compliance and Environmentally Sound Design and Management in Project Implementation

Training Workshops for USAID/Kenya Staff & Implementing Partners

Session type: P=presentation. E=exercise/discussion; F= field visit; B=Break

Type	Lngh	Start	Finish	#	Session Name	Objectives/content summary
Day 1						
					registration available previous evening	
	0:20	8:00	– 8:20		Official Opening	
	0:40	8:20	– 9:00	1	Participant & Facilitator Introductions, Objectives	<ul style="list-style-type: none"> a. Facilitation Team Introductions, Roles and Responsibilities b. Participant Introductions c. Overview of Agenda: Tools and Techniques d. Administrivia: Room and Board e. Setting Expectations f. Establishing a Learning Agreement g. Creating a Parking Lot
P	1:05	9:00	– 10:05	2	What is Environment? Why Environmentally Sound Design and Management?	Achieve a common understanding of "environment"; motivate ESDM as a necessary and explicit objective for effective development; establish the basic principles for achieving ESDM.
B	0:15	10:05	– 10:20		Tea Break	
P	0:30	10:20	– 10:50	3	EIA and ESDM	<p>Achieve a common, basic understanding of the EIA process and key EIA concepts; Motivate the EIA process by establishing that EIA is the internationally accepted standard framework for achieving ESDM in project-based development</p> <p>Brief the origin of, mandate behind and purpose of USAID's mandatory, EIA-based environmental procedures.</p> <p>Achieve a common understanding of the key LOP environmental compliance requirements created by these procedures.</p>
P	0:40	10:50	– 11:30	4	Overview of Life-of-Project Environmental Compliance for USAID/Kenya Staff & Partners	Specifically establish that (1) the primary environmental compliance responsibility of IPs is implementation of environmental conditions resulting from the pre-implementation environmental review process, (2) USAID/Kenya is requiring EMMPs as a mechanism to assure systematic implementation of these conditions; and (3) providing participants with the tools, skills and knowledge to develop EMMPs is the primary purpose of the workshop.
P	1:00	11:30	– 12:30	5	Core EIA Skills Parts 1 (Baseline Characterization/Identifying Issues of Concern + Principles of Mitigation.)	Build familiarity with the principles and processes that constitute these core EIA skills. Establish that because effective mitigation design must be highly responsive to site conditions, effective mitigation design requires baseline characterization and issues identification skills.
B	1:00	12:30	– 13:30		LUNCH	
P	0:45	13:30	– 14:15	ST	Sectoral Good Env Practice Briefings	Introduce key elements of sectoral good environmental practice relevant to case study sites/workshop sector focus.
F	2:45	14:15	– 17:00	6a	Field Visit: Practicing Core EIA Skills	Build and apply the core EIA skills briefed in Session 5 via a field visit & follow-up group work to (1) synthesize field observations, and (2) with reference to the Small-Scale Guidelines, identify possible mitigation measures to respond to issues of concern. (This exercise is generic and conducted without reference to the specific requirements of Reg. 216.)
Day 2						
	0:10	8:00	– 8:10		Review of Day 1, Orientation to Day 2	<ul style="list-style-type: none"> a. Day One Review/What have we learned? b. Review of Expectations c. Day Two at a Glance
E	1:20	8:10	– 9:30	6b	Field Visit--Follow-up Group Work	see 6a, above
P	0:35	9:30	– 10:05	7	Core EIA skills Part 2: Env Monitoring	Establish that the objective of environmental monitoring is to determine clearly and cost-effectively if mitigation is sufficient and effective; brief the two types of monitoring indicators & achieve a common understanding of the principles of monitoring design.
B	0:15	10:05	– 10:20		Tea Break	
E	1:20	10:20	– 11:40	8	Indicators exercise (break-out groups)	Build and apply indicator selection skills (a key constituent skill for EMMP development) in a scenario-based small group exercise centered on the ENCAP Visual Field Guides.

P	0:50	11:40 – 12:30	9	Intro to EMMPs	a. Brief the EMMP concept. b. Establish that EMMPs are critical to effective and systematic implementation of IEE/EA conditions. c. Explain the mechanisms by which USAID/Kenya is requiring IPs to develop and implement EMMPs.
B	1:00	12:30 – 13:30		Lunch	
P	0:30	13:30 – 14:00	10	Translating General IEE Conditions into Specific Mitigation Measures: Key Principles	Address a key challenge facing many partners in developing EMMPs: IEE conditions are extremely general, and require IPs to translate them into specific mitigation actions.
P	0:30	14:00 – 14:30	11	Reporting on Environmental Compliance	Achieve a common understanding of the two basic elements of IP environmental compliance reporting: (1) providing USAID with an auditable record of IP environmental compliance; and (2) "mainstreaming" critical elements of environmental soundness/compliance into one or more core program performance indicators (new projects/programs only)
E	0:20	14:30 – 14:50	12a	EMMP Development: Virtual Field Visit & Exercise Briefing	Integrate, build and apply all skills required for EMMP development using a virtual (photo-based) field visit as the basis for a practical EMMP design exercise.
P	0:10	14:50 – 15:00	ST	Resources for ESDM and Compliance	Become familiar with the key resources available on the ENCAP website to support the EMMP exercise, and environmental compliance and ESDM more generally; introduce the offline version of the ENCAP website.
B	0:15	15:00 – 15:15		Tea Break	
E	1:15	15:15 – 16:30	12b	EMMP Development: Group Work	see 12a; (note--participants work on their laptops to fill in a provided EMMP template.)
P	0:30	16:30 – 17:00	ST	What is a PERSUAP & When is one Required?	A short overview of the PERSUAP concept & USAID's pesticide procedures. (Presented here as a PERSUAP is referenced in the EMMP Development Irrigation Case.)

Day 3

	0:10	8:00 – 8:10		Review of Day 2, Orientation to Day 3	a. Day Two Review/What have we learned? b. Review of Expectations c. Day Three at a Glance
E	1:50	8:10 – 10:00	12b	EMMP Development (cont'd)	Continue EMMP development exercise, drawing on the Session 11 presentation and discussion to determine what will be reported to USAID. Finalize presentation.
B	0:15	10:00 – 10:15		Tea Break	
E	1:15	10:15 – 11:30	12c	EMMP Group Presentations	IP Teams will present their EMMPs in plenary, with feedback from other participants and facilitators.
P	1:00	11:30 – 12:30	ST	Subproject Review and Environmental Review Reports	Brief the subproject review concept and procedure; expectations of Environmental Review Reports, and IP responsibilities when subprojects are undertaken by subcontractors/subgrantees.
B	1:00	12:30 – 13:30		Lunch	
E	1:30	13:30 – 15:00	15	ESDM Knowledge Game	Review key workshop concepts & topics via a small-team competition
E	0:30	15:00 – 15:30	16	Final Q&A/Way Forward Discussion	Final discussion of "parking lot issues," open discussion with MEO, REA & mission representative(s).
B	0:15	15:30 – 15:45		Tea Break	
E	0:30	15:45 – 16:15	17	Individual Action Plans	Develop individual environmental compliance action items for follow-up after the training
	0:15	16:15 – 16:30	18	Evaluations	Fill in workshop evaluation forms
	0:30	16:30 – 17:00		Closing & Certificates.	

Workshop time allocation summary

Total Exercise/Disc time 9:50
 Total Field Time 2:45
 Total Presentation time 8:05
 Total Break time 4:15